



SPEAKER GUIDELINES

Presentation location

- International Conference on **Expo on Vaccine & Vaccination**, scheduled for **November 18-19, 2024** in **Zurich, Switzerland**. Proudly hosted by **Stripe Conferences** (The hotel will be announced soon).
- The meeting begins at **09:30 AM** with an opening ceremony followed by keynote presentations, speaker presentations, and poster presentations.
- Please arrive at the meeting room prior to the conference's start time.

Speaker guidelines

- Each speaker should plan a 25-minute presentation, followed by a 5-minute question period.
- English would be the preferred language for the presentation.
- Presentation needs to be submitted in pdf format and in readable format. Limit file size to of presentation 30MB or less. Label your presentation with your First name and last name.
- Submit your presentation at least 15 days before the conference to **vaccine@stripeconferences.com**, also suggest you carry your presentation on a hard disk or pen drive.
- Equipment is available in the meeting room digital projector, screen, laptop, slider with pointer, mike, and basic sound system.

Certification

- Each participant will receive certificate from chair or co-chair of session at the end of the conference

Poster presentation guidelines

- Poster presentation size need to be in 1.2 meters high by 1.8 meters wide
- All the poster presentation needs to mount on the walls 1 hour prior to the start time of poster sessions as per the final program.
- Certificate will be provided by the end of the conference closing ceremony.

